



**Southeast District Health Department
Board of Health Meeting Minutes**

**Southeast District Health Department Conference Room
2511 Schneider Ave, Auburn, NE 68305
October 30, 2024 – 6PM**

Notice of meeting was published in the Nebraska City News Press, Nemaha County Herald, Tecumseh Chieftain, Falls City Journal, and Pawnee Republican. The agenda for the meeting was kept continuously current and was available for public inspection at the Southeast District Health Department, 2511 Schneider Ave, Auburn, NE during normal business hours. The agenda was held open until one business day prior to the meeting. The Board of Health reserves the right to add items to the agenda that are emergency in nature as described in Nebraska Revised Statute § 84-1411.

I. Call to Order Regular Meeting of BOH

Meeting was called to order at 6:00 PM and notice of the Open Meetings Act was made by Dave Sickel, Board President.

II. Roll Call

| Members | Present | Absent |
|--------------------|---------|--------|
| Dr. Michael Zaruba | | x |
| Dr. Ted Evans | x | |
| Marvin Bohling | x | |
| Dr. Mike Speece | x | |
| Mike Hall | x | |
| James Parsons | | x |
| John Groathouse | x | |
| Dr. Sonya Kummer | x | |
| Karly Black | x | |
| Jan Lang | x | |
| Gina Kerner | x | |
| Dave Sickel | x | |
| Beth Vonderschmidt | x | |

Staff Present: Grant Brueggemann, Executive Director; Courtney Gerdes, Office Coordinator



Public Present: Tana Faye, SEDHD Legal Counsel; Jessi Hitchins, Executive Director of Family Health Services Inc.

III. Approval of Agenda

Mike Hall made a motion to approve the October 30, 2024 agenda as submitted, a second was made by Ted Evans. The motion carried with all in favor.

IV. Approval of Previous Meeting Minutes

Jan Lang made a motion to approve the minutes from the September 18, 2024 Budget Hearing meeting, a second was made by Marvin Bohling. The motion carried with all in favor.

Dr. Sonya Kummer made a motion to approve the minutes from the September 18, 2024 regular board meeting, a second was made by Marvin Bohling. The motion carried with all in favor.

V. Public Comments

None

VI. Financial Report

Marvin Bohling made a motion to approve the 1st quarter financial report as submitted, a second was made by John Groathouse. The motion carried with all in favor.

VII. Approval of Action Items

Grant led a discussion regarding the 2024-2028 Strategic Plan. Ted Evans made a motion to approve the 2024-2028 Strategic Plan as submitted, a second was made by Jan Lang. The motion carried with all in favor.

Grant led a discussion on the Board of Health Bylaws. The Board, Grant and Tana Fye discussed a few additional changes in Section 2 of the Bylaws to include adding a veterinarian and a member at large as members of the Board. Grant will revise and bring forth at a later meeting.

Grant led a discussion about a potential partnership with Tecumseh Family Services. Karly Black made a motion to move forward with a 12-month lease with Tecumseh Family Services for 2 rooms for \$800 or 3 rooms for \$900. Sonya Kummer seconded the motion. The motion carried with all in favor. Mike Hall made a motion to allow Grant the authority to move forward with negotiating lease terms and to sign the lease when an agreement was met. Karly Black second the motion. The motion carried with all in favor.

Grant led a discussion on the 2025 meeting dates. Jan Lang made a motion to approve the 2025 meeting dates. Marvin Bohling second the motion. The motion carried with all in favor.

Grant led a discussion on the establishment of a Board designated reserve account. The Board is interested in revisiting it for the 2025-2026 budget.



VIII. Committee Reports

a. Building Infrastructure Committee

Grant gave an update on the status of the Tecumseh Remodel Project.

IX. Director's Report

None

X. Executive Session

This Board reserves the right to enter Executive Session in order to protect the public interest with respect to discussion regarding litigation, personnel, and other matters listed in Nebraska Revised Statute § 84-1410.

Ted Evans made a motion to move the meeting into Executive Session to discuss the Executive Director Performance Evaluation. Sonya Kummer seconded the motion. The motion carried with all in favor. The Board entered the Executive Session at 7:07 PM.

Jan Lang made a motion to move the meeting out of Executive Session. Sonya Kummer seconded the motion. The motion carried with all in favor. The Board exited the Executive Session at 7:56 PM.

John Groathouse made a motion to approve the evaluation the board completed during Executive Session. Mike Hall second the motion. The motion carried with all in favor.

XI. Approval to Adjourn

Marvin Bohling made a motion to adjourn the meeting, a second was made by Ted Evans. The motion carried with all in favor. The meeting adjourned at 8 PM.

ATTEST:

A handwritten signature in blue ink, appearing to read "Karly Black", written over a horizontal line.

Karly Black , President

A handwritten signature in blue ink, appearing to read "Courtney Gerdes", written over a horizontal line.

Courtney Gerdes, Acting Recorder