



Southeast District Health Department
Serving Johnson, Nemaha, Otoe, Pawnee, and Richardson counties

**Southeast District Health Department
Board of Health Meeting Minutes**

**Southeast District Health Department Conference Room
2511 Schneider Ave, Auburn, NE 68305
May 29, 2024 – 6PM**

Notice of meeting was published in the Nebraska City News Press, Nemaha County Herald, Tecumseh Chieftain, Falls City Journal, and Pawnee Republican. The agenda for the meeting was kept continuously current and was available for public inspection at the Southeast District Health Department, 2511 Schneider Ave, Auburn, NE during normal business hours. The agenda was held open until one business day prior to the meeting. The Board of Health reserves the right to add items to the agenda that are emergency in nature as described in Nebraska Revised Statute § 84-1411.

I. Call to Order Regular Meeting of BOH

Meeting was called to order at 6:00PM and notice of the Open Meetings Act was made by Dave Sickel, Board President.

II. Roll Call

Members	Present	Absent
Dr. Michael Zaruba	x	
Dr. Ted Evans		x
Marvin Bohling	x	
Dr. Mike Speece	x	
Mike Hall	x	
James Parsons		x
John Groathouse	x	
Sonya Kummer, DDS		x
Karly Black	x	
Jan Lang	x	
Gina Kerner	x	
Dave Sickel	x	
Beth Vonderschmidt		x

Staff Present: Grant Brueggemann, Executive Director; Courtney Gerdes, Acting Recorder; Megan Piper, GGK Program Supervisor; Jayme Vice, GGK Program Coordinator



III. Approval of Agenda

Marvin Bohling made a motion to approve the May 19th, 2024 agenda as submitted, a second was made by Dr. Mike Speece. The motion carried with all in favor.

IV. Approval of Previous Meeting Minutes

Marvin Bohling made a motion to approve the minutes from the January 31st, 2024 and March 13th, 2024 meetings, a second was made by John Groathouse. The motion carried with all in favor.

V. Public Comments

None

VI. Financial Report

Jan Lang made a motion to approve the 3rd quarter financial report as submitted, a second was made by Mike Hall. The motion carried with all in favor.

VII. Approval of Action Items

Grant Brueggemann led a discussion regarding financial trends and the Fiscal Year 2024-2025 Budget.

Grant Brueggemann led a discussion and gave an update regarding the revision of the Board of Health Bylaws. Dr. Zaruba made recommendations to Section 3 and Section 4 of the Bylaws, regarding how county commissioners are appointed to the board and term lengths for all members. Grant will make revisions to Section 3 and 4 present to the Board at the next meeting.

Grant Brueggemann led a discussion regarding the 2024 Community Health Assessment Proposal. Karly Black made a motion to approve the 2024 Community Health Assessment Proposal, a second was made by Dr. Michael Zaruba. The motion carried with all in favor.

Grant Brueggemann led a discussion and asked for feedback regarding the new SEDHD logo.

Grant Brueggemann and Karly Black led a discussion on a performance evaluation for the Executive Director. A evaluation tool will be develop and presented to the Board.

Grant Brueggemann led a discussion and gave an update on the SEDHD Foundation. Grant has sent some questions to other health departments regarding their foundations and the startup process. Once answered, the board will be updated.

Megan Piper and Jayme Vice led a presentation to the board regarding Growing Great Kids/HFA.

VIII. Committee Reports

a. Building Infrastructure Committee

Grant gave an update on the status of the Tecumseh Remodel Project.

IX. Director's Report

Attached



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X. Executive Session

This Board reserves the right to enter Executive Session in order to protect the public interest with respect to discussion regarding litigation, personnel, and other matters listed in Nebraska Revised Statute § 84-1410.

The Board did not enter executive session.

XI. Approval to Adjourn

Marvin Bohling made a motion to adjourn the meeting, a second was made by Jan Lang. The motion carried with all in favor. The meeting adjourned at 7:24PM.

ATTEST:

David Sickel, President

Courtney Gerdes, Acting Recorder